



VOLUNTEER SERVICE AGREEMENT

1. As a volunteer at the Palm Valley Animal Society, I agree to:
 - Complete/attend volunteer info session and in-service trainings as scheduled and required.
 - Be responsible to submit all required documents, e.g. Volunteer Application & Service Agreement.
 - Adhere to the department's sign-in/sign-out process and wear my name badge at all times.
 - Adhere to the PVAS Confidentiality and Privacy Policy:
 - PVAS volunteers may have access to confidential information (e.g., name, address, financial, or personal information) about the organization's clients, donors, fellow volunteers, and families that interact with our organization. It is of the utmost importance to PVAS that this information is maintained in the highest degree of confidence, and that it is accessed only on a need-to-know basis. For that reason, unauthorized use of confidential information may result in loss or suspension of volunteer status.
 - Become familiar with the organization's policies and procedures and uphold its mission, philosophy, standards, rules, regulations, and programs.
 - Conduct myself with dignity, courtesy, and consideration for others (staff and animals) and endeavor to work professionally.
 - Carry out my assignments within my training and seek assistance from the supervisor whenever necessary.
 - Take any job-related problems, concerns or suggestions to my supervisor.
 - Notify a volunteer coordinator or staff member when I choose to discontinue my volunteer service.
 - Use social media responsibly and positively represent PVAS, its animals and programs. No photo/video recordings while in vet clinic or medical rooms.
2. I understand that PVAS reserves the right to terminate my volunteer status as a result of the following:
 - Failure to comply with organizational policies, rules, or other regulations
 - Unsatisfactory attitude, work, or appearance
 - Any other circumstances which in the judgment of PVAS would make my continued service as a volunteer contrary to the best interest of the shelter
 - Inappropriate use of social media as related to PVAS and my position
3. I understand that I will not be compensated monetarily for the work I do with PVAS.
4. I will immediately report any accident or injury to my supervisor and cooperate with the completion of an accident/injury form.
5. PVAS feels it is important to have a tetanus vaccination before joining the volunteer team. To emphasize the importance, we ask you to read and sign the following waiver:
 - I understand that because I handle animals, it is important to discuss being vaccinated against Tetanus with my physician.
 - I release PVAS from all responsibility that may occur because of my failure to pursue this matter further. I understand decisions are made at my own risk.
6. I understand that the behavior of domestic animals can be unpredictable and that some animals are capable of inflicting serious personal property damage, injury or death. I agree to assume these risks and to release, indemnify and hold harmless PVAS, its employees and board members for any and all personal injury and property damage resulting from my volunteer work.
7. It is recommended for the health of one's personal pets, that they are up to date with vaccines
8. I understand that due to high volume of stray pet intake, there is risk
9. I grant permission to PVAS to use my image, image of my minor and/or Junior Volunteer(s) (photographs and/or video) for use in publications including videos, email blasts, recruiting brochures, newsletters, and magazines and to use my image in electronic versions of the same publications or on the website or other electronic forms of media. I hereby waive any right to inspect or approve the finished photographs or electronic matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the image.

I have read and understand each of the above conditions, my signature below indicates that I agree to be bound by them and that I have accurately and truthfully completed the Palm Valley Animal Society Volunteer Application, Volunteer Service Agreement, Minor Consent Form, and Junior Volunteer Release*. (*if applicable)*

Volunteer Print Name _____

Volunteer Signature _____ **Date** _____

Email Address _____ **Phone #** _____

MINOR CONSENT FORM

Volunteers must be 16 years of age to volunteer at Palm Valley Animal Society unaccompanied by a parent/guardian. If a volunteer is between the ages of 16 - 18, they must have a signed Minor Consent Form from their parent/guardian to participate in the PVAS Volunteer Program.

As the parent/guardian of the minor listed below, I have read and understand the conditions listed on the Volunteer Service Agreement and my signature below indicates that I hereby understand that my daughter/son volunteers at her/his own risk, grant permission for her/him to perform volunteer work for PVAS and that all aforementioned content applies to my daughter/son.

Minors Print Name _____

Parent/Guardian Print Name _____

Parent/Guardian Signature _____ **Date** _____

Parent/Guardian Phone # _____ **Relationship** _____

JUNIOR VOLUNTEER RELEASE

Volunteers with children 6-15 years of age are allowed to register their children as Junior Volunteers. As Junior Volunteers, children can accompany their parent/guardian while parent/guardian performs pre-approved volunteer duties. Parent/guardians are limited to a maximum of two children per (volunteer) adult, only parents/guardians who have completed registration and submitted a Volunteer Application, Volunteer Service Agreement, and Junior Volunteer Release are allowed to participate in the Junior Volunteer Program.

Please initial next to each statement to indicate that you understand and agree with the following:

_____ I will accompany my child at all times while at Trenton/Andrews Centers.

_____ I understand that Junior Volunteers are limited to specific assignments and cat socializing.

_____ I will ensure that my child wears their Junior Volunteer name badge at all times.

_____ I will not allow my child to perform any tasks without my direct supervision.

_____ I am responsible to ensure that my child abides by the organization's policies and procedures and uphold its mission, philosophy, standards, rules, regulations, and programs.

_____ I assume the risk of my child being bitten, scratched, injured, or frightened by cats, kittens, dogs, puppies, and other animals in connection with my participation at PVAS.

_____ I agree that PVAS is not liable for any injuries, damages, liabilities, losses, judgments, costs, or expenses whatsoever, which my child might suffer and/or sustain in connection with my participation.

_____ I hereby release and indemnify, defend and hold harmless PVAS, its directors, officers, employees, agents, and volunteers from and against liability.

_____ I have accurately and truthfully completed the PVAS Volunteer Application, Volunteer Service Agreement, and Junior Volunteer Release.

_____ I have read the release and fully understand the contents, meaning and impact of this release.

Child's Name _____ **DOB** _____

Child's Name _____ **DOB** _____

Child's Name _____ **DOB** _____

Parent/Guardian Print Name _____

Parent/Guardian Signature _____ **Date** _____